Group Meeting Agenda

For the group meeting that will be held on 19th April 2022

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| **Chair** | Ying Liao |
| **Expected Attendees** | Ruwen Yi,  Yuhao Wang  Yingyu Wei |

# 1 Meeting Topics

* 1. Last Meeting Follow-up

None.

* 1. New Businesses

As it is the first meeting of Sprint 4, our agenda will be as follows:

* Summary last Sprint ---- Congrates on completing all the tasks!
* Update product backlog
  + Main page showcase and group review
  + Identify 10 most import functionalities
  + Prioritize functionalities to deliver in this sprint
* Clarify team availability and Sprint goal
* Assign tasks
* Determine the template of meeting minutes/agenda

# 2 Presentation Content

Every member will present their idea towards each topic to each other.